

July 8, 2020

Re: August Reopening Procedures & Schedule

Dear Students & Parents,

This has been a crazy time, but we are surviving!! I hope everyone is enjoying the summer. We are Certified by State of CT to **RE-OPEN**, and we will begin classes **Monday August 3, 2020**. August will be here before we know it so here is some important information on the new procedures and schedule that you ALL NEED TO KNOW.

Most important **WE HAVE A CONFIRMED DATE FOR THE RECITAL** of

**SATURDAY, SEPTEMBER 5<sup>TH</sup>**

More information on how that is going to work will be coming soon. Our goal is to have a fun event for our kids while being safe and observing social distancing guidelines.

#### **SCHEDULE**

The schedule will be basically the same as the schedule before the shutdown, with a few tweaks. A copy of the schedule is attached. The blue letter A,B or C next to the time of class is the studio that class will be in so please make note of that so you child will line up at the correct door. Most times are slightly different to allow 5-10 minutes in-between classes for cleaning. If your class time is in red that notes a change. If your class is highlighted in green it is a big change in time. Where you see classes highlighted in yellow these are new classes added as some classes were too big for CDC guidelines, these classes include:

Preschool Pink  
Preschool Blue  
Tap 1  
Jazz-Freeway of Love  
Young Lyrical

Please call or email if you are willing to switch to the new class.

#### **ZOOM CLASSES**

For anyone who does not feel ready to return to the in-studio classes Zoom is still an option. All are welcome to take classes even if you will not be participating in the Sept. 5<sup>th</sup> recital, but the focus for August will be on preparing for the show.

## **ONLY STUDENTS AND STAFF WILL BE ALLOW IN THE BUILDING**

### **EVERYONE** entering the building **MUST WEAR A MASK**

Teachers/Staff will always wear their mask. Students MUST wear a mask and mask breaks will be given.

### **ATTIRE**

Students will arrive in proper attire for all their classes on that day (yes you still need leotard and tights for ballet) no changing please.

Students need to bring only what they need for that day of classes as they will keep their belongings with them, and space is limited. ALSO, PLEASE BRING A WATER BOTTLE, we will not be selling water.

### **PARENT DROP OFF**

Please arrive to class no earlier than 5 minutes before your students scheduled class. Parents will drop students off at the curb or stay in their cars with the exception of younger children, those parents can walk them to the door (but please wear a mask).

Students will line up (observing social distancing) outside the door assigned to their class and their temperature will be taken, i.e. Big studio (A) has its own door children will enter and exit through that door, Blue studio (B) is the same and Downstairs studio (C) will use the main door. There is a BLUE letter next to the time of your class (A, B or C) that tells you which studio to line up for. If your child has even a slight temp, they will be sent home. Please, if your child is not feeling well or if someone in your family is sick do not send your child to dance.

### **ENTERING THE STUDIO**

Students will enter the studio 1 at a time when called using the hand sanitizer on the way in. They will put their water bottle and shoes in designated spots on the sides of the room and proceed directly to a marked dance space.

### **EXITING THE STUDIO**

Students will be dismissed 1 at a time and will use hand sanitizer on the way out. Parents please be there to receive your child on time as the waiting area will be closed.

If your child has back to back classes obviously you will pick them up after their last class. If there is a **BIG TIME GAP** between their classes please make arrangements for them to be picked up or let them sit in the car, because again the waiting area will be closed.

### **CLEANING PROCEDURES**

All frequently touched surfaces (doors knobs and handles) will be wiped down often, floors & mats will be sanitized between each class.

BATHROOMS- each studio will have a designated bathroom if needed but if you could go before leaving home the would be best. Bathrooms will be wiped down after every use.

Each night a more thorough cleaning will be done.

### **PAYMENTS & OFFICE HOURS**

Payments can be made through Venmo, by calling the office with a credit card or by cash/check either through the mail slot or send in with a responsible child. We will be returning to regular pricing in August.

Please remember to use the PARENT PORTAL to check on your account.

Office hours will be Tuesdays and Thursdays 5-8pm.

If you have not yet picked up your costume or have to exchange for size, please call the studio to make an appointment to do so. Please remember, if you did not contact us during the allotted costume pick up/sizing time, at this late date a costume might not be able to be exchanged for size.

These are the guidelines laid out by the CDC, and I have received our Certificate to Re-Open.

Well, I think that's everything!! Yikes that's a lot!! Please make sure you understand everything and if you have any questions please feel free to call the studio Mon.-Sat. 9:30am-7pm.

**I cannot wait to be back in the studio with everyone!!**

Sincerely,  
Mrs. Kandie